

EXHIBIT F**Stage One: Threshold Review**

| Checklist | YES | NO |
|---|---------------|----|
| Neighborhood Context | | |
| Identify the needs, challenges and issues they currently confront the SA | ATTACHMENT 1 | |
| Steps to address and resolve the needs, challenges and issues | ATTACHMENT 2 | |
| Project Summary | | |
| Narrative on how the agency proposes to carry out the scope of work requested in RFP | ATTACHMENT 3 | |
| Service Area – List the Census Tracts | ATTACHMENT 4 | |
| Population to be served | ATTACHMENT 5 | |
| Budget - Cost/Price Competitiveness of Proposal | ATTACHMENT 6 | |
| Agency Information | | |
| Narrative on the agency background: date of incorporation, purpose of agency, length of time agency has been in operation | ATTACHMENT 7 | |
| Narrative on the prior experience in Community Development | ATTACHMENT 8 | |
| Narrative on the track record of carrying out similar projects in the community | ATTACHMENT 9 | |
| Identify personnel with relevant experience and qualifications. | ATTACHMENT 10 | |
| Financial - agency operating budget to indicate financial stability of agency (Most recent audit, 990, SOGF, etc) | ATTACHMENT 11 | |
| A description of any litigation and or judicial or Administrative proceedings | ATTACHMENT 12 | |
| Standard Required Documents | | |
| Articles of Incorporation | ATTACHMENT 13 | |
| Bylaws | ATTACHMENT 14 | |
| 501 (c) (3) determination | ATTACHMENT 15 | |
| List of board members | ATTACHMENT 16 | |
| Organizational Chart | ATTACHMENT 17 | |
| Certification of Compliance | ATTACHMENT 18 | |